



E-Learning

for Microsoft® Business Certification

K-12 Education

Self-paced, interactive online instruction for Microsoft Office certification

E-Learning for Microsoft® Business Certification offers flexible learning with interactive content that engages students preparing for Microsoft Office certification. Available anytime, anywhere at the click of a mouse, E-learning's application-specific courses help develop Microsoft Office skills through activities, exercises, games, and hands-on virtual labs.

E-Learning at a Glance

Courses	Catalog provides learning for all Microsoft Office certification exams, including Microsoft Word, Excel®, PowerPoint®, Outlook®, Access®, and Windows™ Vista
Versions	For Office 2000, XP, 2003, and 2007
Lessons per Application	Each application course generally has between 5-8 lessons
Lesson Duration	1-2 hours
Accessibility	Available through the Internet with Username and Password
Reporting	Completion and activity reports for both individuals and groups
Flexibility	Ability to exit in-progress lessons and re-enter at the same point in a new visit
License Type	Per user, 12-month license
Products for Purchase	Single application or entire library available in most Microsoft Business Certification program languages

Learning as Easy as 1-2-3

1. **Purchase E-Learning + Exam bundles today** by logging into the Certiport.com Web site; or, talk to your Certiport representative or Solution Provider for more details.
2. **E-Learning Access Keys and instructions are delivered via e-mail within 2-3 days of purchase.** There is no need to wait for complicated hardcopy manuals. You'll have what you need to help your Test Candidates unlock dynamic E-Learning content online right away.
3. **Send E-Learning Access Keys and URL to your Test Candidates.** We include a template e-mail you can send to students to help them get started. With an Internet connection and information you provide, they can self-enroll and begin learning immediately.

Anyone call a specialist?

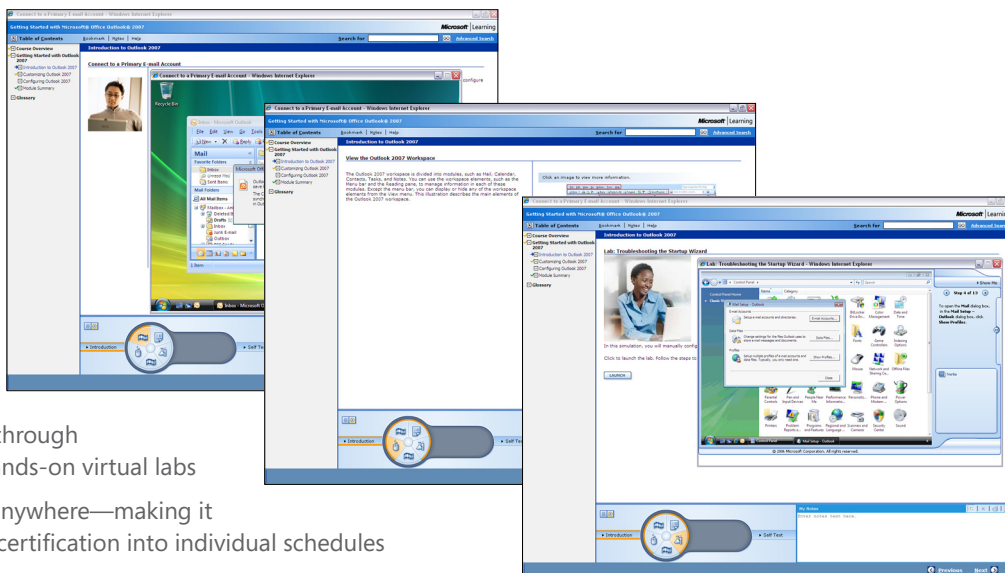
Whether your students and faculty need fine-tuning in spreadsheets, databases or presentation building, we have certifications that cover the applications they use most:

Word 2007	Excel® 2007
PowerPoint® 2007	Access® 2007
Outlook® 2007	Windows Vista®

Learn more about certification at
www.certiport.com

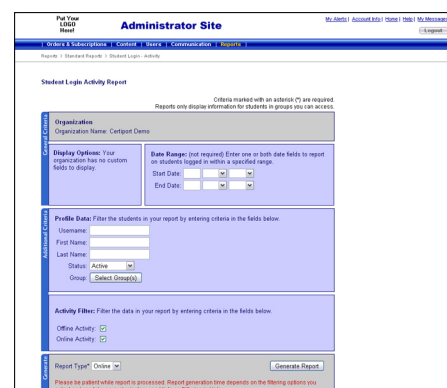
State-of-the-Art Learning:

- Students can assess their knowledge before and after training, as well as track their progress and save their learning history
- Targeted learning for certification: Offers pin-point learning on weaker skill areas for the exam
- Addresses multiple learning styles, allowing individuals to learn the way they want to learn: through activities, exercises, games, and hands-on virtual labs
- Delivers online training anytime, anywhere—making it easier to incorporate learning for certification into individual schedules



Benefits for Testing Center Administrators:

- Provides easy-to-use, reliable, and cost-effective learning for certification
- Meets rigors of highly demanding certification standards by providing tailored learning experiences
- Features the most up-to-date content developed by Microsoft technology experts for the most relevant learning experience available
- A license to E-Learning for Microsoft Business Certification provides a consistent and high-quality learning experience that readies your students for the exam



Product Options

Single Application + Exam
(MCAS Only)

Full Library + 5 MOS Exams
(E-Learning: All Office 2007 & 2003 content)

Full Library + 6 MCAS Exams
(E-Learning: All Office 2007 & 2003 content)

Get E-Learning Today!

To learn more or to order your license, e-mail the K-12 Solutions Team at K12Solutions@certiport.com or call 1-888-999-9830.

About Certiport

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