

MOS Access 2016 (Exam 77-730)

Objective Domain

1. Create and Manage a Database

- 1.1. Create and Modify Databases.
- 1.2. Manage Relationships and Keys.
- 1.3. Navigate through a Database.
- 1.4. Protect and Maintain Databases.
- 1.5. Print and Export Data.

2. Build Tables

- 2.1. Create Tables.
- 2.2. Manage Tables.
- 2.3. Manage Records in Tables.
- 2.4. Create and Modify Fields.

3. Modify a Query

- 3.1. Create a Query.
- 3.2. Modify a Query.
- 3.3. Create Calculated Fields and Grouping within Queries.

4. Create Forms

- 4.1. Create a Form.
- 4.2. Configure Form Controls.
- 4.3. Format a Form.

5. Create Reports

- 5.1. Create a Report.
- 5.2. Configure report Controls.
- 5.3. Format a Report.